



**Report to County Services Committee of Lee County Board**  
July 10, 2023 | 9:00 AM

**1) DEVELOPMENTS**

**a) Reagan Mass Transit District**

- (1) RMTD Attorneys and the State’s Attorney’s Office are finalizing the Definitive Agreement, which outlines the transition of assets from Lee County to the MTD.**
  - (a) Once finalized, the Definitive Agreement will be presented to the Lee County Board and Ogle County Board.**
- (2) LOTS/RMTD, State’s Attorney, and the Lee County Treasurer’s Office met last Friday (June 30<sup>th</sup>) to discuss the transfer of funding in the Public Transportation Account (PTA).
- (3) RMTD held an initial meeting with Region 1 Planning Council, Winnebago County Board, Rockford Mass Transit District and Rural Transit Assistance Center (RTAC) regarding public transportation services for “rural” Winnebago County.
- (4) Next meeting of the RMTD Governing Board is scheduled for the evening of July 13th.
- (5) LOTS/RMTD Staff are continuing to work on paperwork associated with forming the Reagan Mass Transit District. This includes the development of various policies and procedures.
  - (a) Title VI revision
  - (b) Financial Procedures/Policies
  - (c) Employee Handbook
  - (d) Employee benefits (health insurance, IMRF, etc.)
  - (e) Commercial Insurance quotes
  - (f) Data Retention and destruction policy

**b) Budget Development for FY 2024 (July 1, 2023 – June 30, 2024)**

- (1) IDOT is executing contracts for State FY 2024.**
  - (2) Contractual amounts for FY 2024 are as follows:
    - (a) 5311 Contract: \$282,700 \*
    - (b) 5311F Contract (I-88): \$1,100,000 \*
    - (c) 5311F Contract (I-39): \$929,606 \*
    - (d) DOAP Contract: \$1,555,840
- \* These are being combined into a single contract by IDOT

**c) Ride Data for SFY 2023 (July 1, 2022 – June 30, 2023)**

	SFY 2023	SFY 2022	% change
<b>RIDES</b>	<b>83,072</b>	<b>78,058</b>	<b>6.04% increase</b>
<b>SERVICE HOURS</b>	<b>24,284</b>	<b>21,017</b>	<b>13.45% increase</b>
<b>MILES OF SERVICE</b>	<b>649,114</b>	<b>584,796</b>	<b>9.91% increase</b>
<b>FUEL COST*</b>	<b>\$214,498.20</b>	<b>\$191,479.50</b>	<b>10.7% increase</b>

\* Fuel expenditures are for only those vehicles under the direct control of Lee County. This fuel cost does not include expenditures generated by operators in the LOTS system.

**d) Vehicle Procurement**

- (1) LOTS collaboration with IDOT on a federal proposal to the Low/No Emission Grants.**
  - (a) Word was received last week (June 26<sup>th</sup>) that funding was awarded to IDOT’s proposal.**
  - (b) LOTS will procure two (2) electric buses via this proposal**
- (2) LOTS has submitted the order for two (2) electric vehicles to the Michigan Department of Transportation. IDOT promoted this relationship, as it does not currently have electric vehicles on its state vehicle contract, although they will likely add EVs in the near future.
- (3) LOTS will also likely be the recipient of several “standard” fuel vehicles via a second federal grant – Buses and Bus Facilities – that IDOT wrote and were awarded funding for.**

**e) Vehicle Disposal Approved by IDOT**

- i) IDOT has given its approval for the disposal of nine (9) existing vehicles of LOTS/Lee County

- ii) This disposal means LOTS/Lee County will have direct control over these vehicles, several of which are beyond repair and will be sold for junk.
  - iii) The other vehicles may continue to be used in the system and/or sold out right with the profits going to operational needs of the system.
- f) Architectural/Engineering Firm / Oregon facility construction**
- i) Pre-award concurrence has been received from IDOT. Larson and Darby, an architectural firm out of Rockford has been secured for the A&E process.
  - ii) Architectural and Engineering firm will provide two (2) design options for Oregon facility
  - iii) This project is part of LOTS application under REBUILD Round 1
- g) Architectural/Engineering Firm / Addition to Dixon Facility**
- i) An architectural and engineering firm – Willett Hoffman – was selected for the addition project on to the Reagan Transit Center.
  - ii) Project includes development of new offices at Reagan Transit Center and secured file room/storage room. Geothermal and Solar technologies will be incorporated into complex
  - iii) This project is part of LOTS application under REBUILD Round 2
- h) City of Rochelle Feasibility Study / Technical Assistance Grant (Awarded) from IDOT**
- i) Public Notice for the hiring of Senior Consultant for TA/Rochelle has been published. Two-year project for Rochelle and the feasibility of developing a fixed route for public transportation.
- i) City of Dixon Feasibility Study / Technical Assistance Grant (Awarded) from IDOT**
- i) Executed contract for \$79,000 grant has been completed
  - ii) Two-year grant project to complete feasibility study for fixed route in Dixon

## 2) OPERATIONAL AND CAPITAL RELATED DEVELOPMENTS

### a) Capital Funding / REBUILD Round 1

- i) Application includes Construction of new Oregon location
- ii) Furnishings and equipment for Oregon facility
- iii) Implementation of video surveillance cameras into 17 of LOTS' buses and minivans (completed)
- iv) Three (3) new buses (Ford transit type vehicles)

### b) Capital Funding / REBUILD Round 2

- (1) Notice of State Award being processed by IDOT
- (2) LOTS Proposal will allow for the following:
  - (a) Two electric vehicles for use in the LOTS system
  - (b) Three (3) new offices at Reagan Transit Center and secured file room/storage room
  - (c) Develop new Conference Room between Reagan Transit Center and Mechanical Bay
  - (d) Geothermal and Solar technologies will be incorporated into complex

### c) REBUILD Round 3

- i) IDOT announced that Lee County/LOTS will receive \$62,500 for the purchase of 2 service vehicles
- ii) The original proposal included the following:
  - (1) Add 72-feet onto the existing bus barn at Reagan Transit Center,
    - (a) This will provide for an additional twelve (12) slots for buses
  - (2) Add another bay onto the existing mechanical building
  - (3) Purchase service vehicles including one for maintenance

